



**Welcome to the nation's art**

## **Learning and Engagement Officer (Scotland and north of England)**

### **Art UK Sculpture project post**

Would you like to work at a dynamic national arts charity and contribute to a major sculpture project? We're looking for a Learning and Engagement Officer to join our friendly and dedicated team. In this role, you will assist with the development and management of the audience development plan and activity programme across Scotland and the north of England during the Delivery Phase of the Art UK Sculpture project. You will work with collections, community groups and artists to develop innovative and enjoyable sculpture-related learning activities for a wide variety of people.

#### **About Art UK**

Art UK's mission is to open up art in public collections for enjoyment, learning and research. We do this through digitising the nation's art so it can be shared by everyone. Our website was launched in 2016 and already includes over 200,000 artworks from 3,200 collections up and down the country. Around 40,000 artists are represented so far. Originally focused on oil paintings, our scope has recently widened to include prints, drawings and watercolours.

Our current major project is documenting and digitising the nation's sculptures – both in collections and in public spaces. This exciting project has major funding from the Heritage Lottery Fund and is due to be completed in 2020.

In addition to digitising artworks, we tell the stories behind the art and artists – from the Old Masters to the forgotten and neglected. Through this work, and collaborating with partners across the sector, we engage a variety of audiences with the cultural heritage that they own.

A key focus over the next few years will be growing our online learning resources to share with young audiences, and growing our commercial platform in order to generate revenue for participating collections and Art UK.

By giving all public collections across the UK a shared digital platform, we allow them to showcase their artworks to audiences in the UK and to the wider world.

Art UK is the operating name of the Public Catalogue Foundation, a charity registered in England and Wales (109685) and in Scotland (SCO48601). For more information, please visit [artuk.org](http://artuk.org).

## About you

You will have experience of developing and managing engaging learning programmes and events. You will enjoy working with a wide range of people and be a good communicator. You are well organised, brimming with enthusiasm and full of initiative. You will be interested in sculpture and be excited about working in a young digital organisation that is transforming access to the nation's art.

At Art UK you will be well-supported within a team focused on completing the Art UK Sculpture project by May 2020. You will work in the learning and engagement team and liaise closely with colleagues across the UK.

You will promote equality and diversity in all aspects of your work - with the public, colleagues and project partners.

## Key Responsibilities

- Assist with the development and management of the Sculpture Around You and Masterpieces in Schools activities, in liaison with schools, collections, the Royal Society of Sculptors, volunteers, artists, community groups and the public
- Liaise with project partners Culture Street over the making and promoting of the sculpture films, and provision of curriculum-linked resources
- Liaise with project partners VocalEyes over activities for blind and partially sighted people and training sessions for Art UK and collection staff
- Assist with the organisation of state school digitisation work experience sessions, in liaison with schools and collections
- Assist with the development and management of the Art UK Audience Panel, consulting with existing Art UK website users
- Assist with the development and management of the evaluation programme
- Liaise with the Art UK team, providing interesting stories on sculpture, collections and artists, and on the Art UK Sculpture project activities and events, for Art UK and online resources
- Prepare monthly progress reports, as directed by the Learning and Engagement Manager
- Communicate project milestones and achievements via the Art UK website, social media, blogs, talks and presentations
- Undertake training and review sessions, as required

## Necessary skills

- Essential: At least two years' experience working in museum / arts / heritage education and activity planning and development
- Essential: First-class written and spoken communication skills and the confidence to engage and work effectively with a range of people, including the public, project partners, consultants, the media, volunteers, collection staff and Art UK colleagues
- Essential: Self-motivated and reliable, with a clear focus on reaching deadlines on time and on budget
- Essential: Must be able to work from home, with use of a laptop or PC with broadband access
- Essential: Able to travel to meetings and events across the UK, predominantly in Scotland and the north of England

- Essential: Experience of financial administration (handling of invoices, expenses, etc.)
- Desirable: Interest in sculpture or public art

The successful applicant will be required to complete a DBS check at enhanced level on acceptance of the role.

### **Contract terms and benefits**

- Work from home, in Scotland or the north of England
- Part-time temporary post to May 2020
- 3 days a week / 0.6 FTE
- Salary: £25,000 per annum (pro rata)
- 25 days annual leave plus Bank Holidays (pro rata)

### **Application process**

Send your CV and a covering letter via email to Laura Woodfield, Learning and Engagement Manager, Art UK, [laura.woodfield@artuk.org](mailto:laura.woodfield@artuk.org)

Deadline: 9am, Monday 15 October 2018

If you have not heard from us within two weeks of the closing date, please consider your application unsuccessful.

Interviews will be held on Tuesday 23 October 2018 at our head office in central London.

Shortlisted applicants invited to interview will be asked to make a short presentation, which they will be able to prepare in advance. Full details will be supplied to the shortlisted candidates.

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**LOTTERY FUNDED**